

# **HCE PTO September Minutes**

September 5, 2017 1:00 p.m.- 2:00 p.m.

## **2017/2018 PTO BOARD MEMBERS:**

Cathi Green-Lambers, President

Sommer Dolce – 1<sup>st</sup> Vice President – Social Events

Joslyn Facemyer – 2<sup>nd</sup> Vice President – Fundraising

Kim Plunkett – Treasurer

Debbie Morgan – Corresponding Secretary

Sarah Van Landingham – Recording Secretary

Jen Harden – Parliamentarian

## **Cathi 1:00-1:10**

- Welcome & Opening Comments
- Meeting called to order at 1:00 p.m. and introductions were made
- Budget Voting/Approval

## **BUDGET - Kim 1:10 – 1:20**

- Overview, explanation and vote of budget, 10 people needed to approve budget – budget approved
- Joslyn - Need 2 more accounts for raz kids because we have more kids– need the funds to pay for this - \$120.00 more – need to check if we have it in the budget
- Kim – budget is broken down into different categories. Hawk rock paid for and we are making income off of that already. We are mostly under budget. Have been getting in new business partners, four new so far. Dunk booth paid for. We have made \$2,700 just on paypal for jogathon.

## **Debbie – 1:20-1:25**

- Process for requesting website/FB communications – introduction and explanation of her role,

- Newsletter plan for future – to be put out the week after the pto meeting, she does send out weekly email blasts with upcoming activities. Carrie does the sign up genius for the pto in general.

### **Jen 1:25-1:30**

- Formation of Bylaws review committee (for 12/17) – explanation for role – this coming December/January we are up to update our bylaws, we need to form a committee
- Box tops – plans to send out a sign up genius to clip the boxtops instead of have home room moms do the clipping

### **Carrie 1:30-1:35**

- Switzerland Community Church partnering opportunity – service or project. They are looking for ideas.
  - Possibly a Wolfson Children’s Hospital service project. Melissa will work on getting the list of needed items.
  - Blessing bags for homeless?
  - Stuffed Animal Drive??
  - Adopt a school in our county??
- Volunteer of the year Nominations – yearly schools nominate volunteers
- Book Fair Sept 18 – will send out a sign up genius

### **Joslyn 1:35 – 1:45**

- Jog-A-Thon – 192 donations so far, \$8,271 to date total, explained how she processes forms and prizes, asking grocery stores for bananas, popsicles have been donated.
- Jags Tickets Fundraiser
- Fall Festival – meeting coming up, October 13,
  - Possible future ideas for festival – raffle baskets
  - NEED TO ADD – kickball game to fall festival since it got cancelled at the back to school bash

### **Sommer 1:45-1:55**

- Back to School breakfast recap – Debbie and Sarah – pretty good turn out

- Kindergarten Boo Hoo to Woo Hoo Breakfast Recap – about 30 people attended, feedback was positive.
- Back to School Bash recap – Rebecca – very well attended, wouldn't change anything, about 12 people volunteered and we need many more, good idea having it the week after school starts, need more organization in regards to a rain back up, good having the eating inside air conditioning, \$1,200 budget, under budget, bought cart and shade tent with overage.
- **September Upcoming Social Event:**
  - Grandparents Breakfast 9/12

**Cathi - 1:55-2:00**

- Motion to Adjourn and Final Comments

**2:00-2:30** – Questions or Concerns