

# DECEMBER MEETING MINUTES

**DATE:** December 6, 2022

**TIME:** 8:30 am

**LOCATION:** Hickory Creek Elementary



**Attendees:** Kristen Diaz (President) Stacey O’Keefe (VP), Kristen Brewer (Business Partners), Kathleen Newman (Recording Secretary), Kim McKeller (Corresponding Secretary), Tania Krantz (Parliamentarian) Jennifer Tavarez, Angela Koenig, Crystal Henrichsen, Youn Joo Choi, Eileen Maturo, Tsicsi Perdue, TyAnn Kinard, Jessica Schreck, Allison Garrahy, Sarah Kruse, Sommer Dolce, Julie Underwood, Jamie Williams, Carrie Turansky, Rachael Hand.

**AGENDA ITEMS:** Approve November Minutes, School Digital Sign Purchase Vote, Fifth Grade puberty bags, Spirit Night, PDQ cards, Teacher holiday cookie party, Holiday Shop, Fund Run update, Second quarter newsletter, Budget report, Principal’s update.

Meeting called to order at 8:30 a.m.

## **Welcome:**

- President Kristen Diaz called the meeting to order at 8:30.

## **November Minutes**

- Sarah Kruse motioned to approve the November Meeting Minutes, Kathleen Newman 2<sup>nd</sup> the motion. Minutes approved.

## **School Digital Sign Purchase**

- Last year we discussed purchasing a digital sign for the front of Hickory Creek. We voted to purchase the sign, but there was no movement on this purchase. Administration has received the amounts the County would pay for the electrical and revised bids. We need to vote today to place this back into the budget if the PTO wants to fund this sign. We can use the sign with business partners and of course announcements. The new quote is \$23,000.00
- Julie Underwood Motions to vote to place this purchase in our budget, Sarah Kruse 2<sup>nd</sup> the motion.
- There was a private ballot vote and it was approved. A check will be issued to administration for the purchase of the sign. The time table for the installation will depend on when the County can do the electrical. Mrs. Gonzalez will handle the purchase and installation.

## **Fifth Grade Purchase:**

- Kristen Diaz, Stacey O’Keefe and Rebecca Trevino purchased products, such as, deodorant, toothbrushes and other hygiene items and placed them in bags to be handed out at the 5<sup>th</sup> grade hygiene talk by Nurse Mary. The costs was \$232.00.

## **Spirit Night**

- Spirit Night at Cold Stone Creamery was successful. They sold around \$1,000.00 and we will receive 10%.

## **PDQ Cards Fundraiser**

- PDQ card fundraiser is going well. We have 71 sold and need to work to sell the balance of the cards.

# DECEMBER

## MEETING MINUTES

### **Fund Run**

- Carrie provided us with a printout of prizes. Thank you to Carrie for the research done. The fund run will be in March and will have a Sugar Rush Theme.

### **Hot Chocolate and Cookies**

- Sommer Dolce is heading up Hot Chocolate and cookies. Cookies can be homemade or store bought. The date has been set for December 19th. A sign up sheet is going around for volunteers to help gather cookies at carline and set up.

### **Holiday Shop**

- Sommer Dolce heads up the Holiday Shop. She has been shopping all year.
- She has great items this year and a sign up genius has been sent out for volunteers. Sommer is looking for someone who is interested in shadowing her next year to take the Holiday Shop Chair for the following year.

### **Second quarter Newsletter**

- Kim McKeller will be sending out the second quarter newsletter.

### **Budget Report:**

- There is \$81,000.00 in account. Mrs. Gauger's flowers were \$99.00 and we spent \$2,000.00 on Holiday shop. We received \$100.00 from Amazon smile.

### **Principal's update:**

- Mrs. Gonzalez will order the digital sign for the front of the school.
- The auditions for Aladdin are coming up.
- Please notify all that the alligator in the pond is a decoy to scare away the geese.

**Motion to Adjourn Stacey O'Keefe 2<sup>nd</sup> motion Kathleen Newman.**

**Meeting adjourned at 8:45am**