

January

## MEETING MINUTES



**DATE:** January 8<sup>th</sup> 2024

**TIME:** 3:30pm

**LOCATION:** Hickory Creek Elementary

- **Attendees:** Sarah Kruse (President) Jennifer Tavarez (VP), Jeffrey Henrichsen (VP), Kristin Brewer (Volunteer Coordinator), Kim McKeller (Corresponding Secretary), Carrie Transky, Hillary Lovelady (Treasurer), Allison Garrahy (Parliamentarian), Andrea Gartner, Angela Koenig, Ashley Riestra, YJ Hwang, Coach Mecke

### AGENDA ITEMS: Approve Sept Minutes, Open Board Position and Updates

Meeting called to order at 3:30pm.

**Jennifer called it to order 3:30pm**

**Kim Seconded**

**Treasurer's Report: For December, the beginning balance in the account was \$77,232/33, and our ending balance was \$112,369.62**

- **Holiday shop closed out at a total of \$11,596.71, deposits totaling \$13,737.30**
- **Fund Run, \$26,162.65 compared to budget of \$10,000, beating last years \$23,479.60**
- **Teacher grant money is still available**
- **BrainPOP invoice ~ \$3,800 – multiple groups use this.**
  - **Voted and approved unanimously.**
- **PDQ – We have a line item for this. Jeff reached out and is waiting for the District Manager to be available as there is new management of our location. Update will be provided after Thursday. Previously we had to order in bulk, looking at options**

**Mother/Son event – Sarah will be sending out an email to the committee. Still need a chair. Tentatively February 16<sup>th</sup>, but if we don't get traction this could be moved dates if the school can accommodate.**

**Grandparents Day: March 5<sup>th</sup> and 6<sup>th</sup> (doing the groups flip flopped this year)**

- **Need a committee leader and volunteers.**

**PTO Nominating Committee –**

- **Email will go out to all current board members to see who is interested in retaining their position, or moving positions or no longer interested**
- **Need a volunteer to lead this to work to get names for any vacancies, as last year this was Sarah who can not do so as President**

**Principal Gonzales was unable to join due to musical practice.**

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### **Open forum:**

**Book Fair, Feb 1<sup>st</sup> to 9<sup>th</sup> with Parent night on February 7<sup>th</sup> with potential Night at the Arts and Chorus performance**

**Spirit Wear – sale to continue in an effort to move what we have left as we start to prepare for next year. Working to determine if we can do pre-sale next year.**

- **Teacher sales, working with Jessica to see what we can do for next year**

**Playground update: Meeting with Principal Gonzalez and Bev Slough. We are seeing daily injuries at the playground. Bev Slough advised Principal Gonzalez to present this to the capital funding meeting in January as a need.**

**Field Day – Need 2-4 volunteers per class, a save the day message. Asking room parents to help get the 2-4 volunteers per class.**

**Certificates for Physical Fitness Awards – Need to update certificates (2 coaches this year), and get timing around getting them completed before late April.**

### **Approval of December Minutes:**

**Motion Jeff Second Jennifer**

### **Motion to Adjourn by:**

**Kim motioned**

**Jennifer Seconded**

**Meeting adjourned at 4:10pm.**