



PTO AUGUST MEETING AGENDA

Date: Tuesday, August 20th, 2019

Time: 3:15 p.m.

Location: Yellow House, Mrs. Goselin's Class - 520

Attendees: Raquel McAlee, Jeremy McAlee, Kelly Crouse, Chrissy Tarpey, Jen Weedon, Kristin Brewer, Amanda Adams, Kristen Diaz, Deborah Morgan, Jamie Williams, Kim McKeller, Carrie Gaslin, Lynne Kruse, Lisa Bovitch, Natalie Highsmith, Rebecca Trevino, Ozzy Trevino, Sarah Goselin, Sarah Van Landingham

AGENDA ITEMS

Agenda Item Description	Notes
Welcome & Opening Comments	3:24 meeting started
Intro to new Board	President - Ozzy Trevino First Vice President - Rebecca Trevino Second Vice President - Natalie Highsmith Treasurer - Lynne Kruse Recording Secretary - Sarah Van Landingham Corresponding Secretary - Sarah Goselin Parliamentarian - Chrissy Tarpey Volunteer Coordinator Chair - Carrie Miller Membership Chair - Sommer Dolce Business Partners Chair - Kelly Crouse
Recognition	Back to school decorating - thank you to these individuals for their help decorating the school for back to school. Chrissy Tarpey, Kristen Diaz, Jamie Williams, Ginny Donovan, Carrie Gaslin Orientation - thank you to these individuals for helping set up for orientation and helping at the PTO table - Lisa Bovich, Jen Weedon, Kelly Crouse, Lynne Kruse, Carrie Gaslin, Rebecca Trevino
Proposed Bylaws and Vote	Rebecca Trevino, Revisions to the bylaws need to be voted on, the changes were sent out to all current PTO members, bylaws state that members have to be notified of proposed changes and a majority vote of YES must be made to change/revise bylaws, Sections revised: 1. Membership section revised 2. Section 4 revised 3. Section 3 Eligibility revised 4. Nominating committee, By show of hands there were no suggestions/complaints/arguments, A Vote was taken by show of hands to revise bylaws and majority voted YES to change/revise bylaws
Budget Review	Rebecca Trevino, Lynne Kruse, Balance in bank account is currently \$50,208.64, The budget was discussed showing line items outlining previous year and current year, each line item was discussed and the amount of each line item told/shown to those members present, the teacher/staff grants line item was explained, this line item is \$23,000 and each grade level will receive a specific amount to discuss as a team how they will spend that money to benefit the grade level, the teacher grants are replacing the Holiday checks written to teachers/staff, Teacher grant form is available on the hcepto.org website to review, side note (Xerox printers have been taken out of each house), new line item is PBIS - a new program the school is adopting - a rewards/behavior program, Expense total for budget is \$44,681.50, Members voted to approve Budget - Budget approved by all present
School supply boxes	Cathi Chambers - Discuss this line item at next meeting
Back to School Bash	Rebecca Trevino, Ozzy Trevino, Friday, August 23 Kinder-2nd grade 5:00-6:00 pm, 3rd-5th grade 6:00-7:00 pm, pizza, water, juice boxes (PTO today donated the juice boxes), need volunteers still for the event,
Fun Run/Fundraiser	Natalie Highsmith, Fun Run is one and only major fundraiser for the year, Monster Mash Theme, October 28th and October 29th, need help decorating, posters, etc, promotional videos will be made, need to get the word out to parents/friends, overall goal is \$30,000, incentives discussed, Cookie Fundraiser discussed - table discussion until we get more information
Raffle for Priority Parking Spot	Rebecca Trevino, plan is to sell raffle tickets for \$1 each
Business Partners Update	Kelly Crouse, Jacksonville Iceman signed up for Platinum level, 3rd grade taking a field trip to the iceman, we have multiple business partners signed up, waiting to hear from different sponsors who have their signs on our fence, Business Partner program has been updated and revised, all of our levels have been revised, all of the form and info can be found at hcepto.org
Box Tops	Sarah Van Landingham, Debbie Morgan, box tops is moving to digital instead of cut out, this program is being organized by the chairs and they will have more info to come
Spirit Wear Recap	Ozzy Trevino, Lisa Bovich, Jen Weedon, 200 new shirts were purchased, Spirit wear sold out at the two day orientation - 300 more shirts were ordered to sell at back to school bash and other events, \$2,340 was earned on shirts so far, 34 bows sold out, we bought 48 more bows to sell
Hawk Rock	\$680 made so far, we need to boost up the hawk rock so more people sign up
Volunteer Training/Breakfast	Carrie Miller - discuss at next meeting
Volunteers/New Active Members	Ozzy Trevino, email notices were sent out by Wild Apricot over summer, however we no longer use Wild Apricot, everyone needs to sign up at the new PTO website in order to be an active PTO member
Social Media/Website	Ozzy Trevino, FB and Website revamped including brand new website, all forms and documents are available on the website, bylaws are on the website, website had 73 visits this month so website is being visited.
Motion to Adjourn and Final Comments - meeting adjourned at 4:40 p.m.	

*Raffle for spirit wear - Kelly Crouse
*A vote was taken to decide when future PTO meetings will be held. More info to come