



AUGUST MEETING AGENDA

DATE: Wednesday, August 4, 2020

TIME: 1 p.m.

LOCATION: Virtual Conference Call

Attendees: Chrissy Tarpey, Kim McKeller, Shauna Smalling, Lynn Kruse, Stacey O'Keefe, Ozzy Trevino, Kristen Diaz, Carrie Miller, Sommer Dolce, Kelly Crouse, Bibi Dhanpaul, Lindsey McKeever, Veronica Pierola, Debbie Morgan, Ginny Donovan

AGENDA ITEMS

Meeting called to order at 1:13 p.m.

Budget

- Face Masks and Lanyards- Discussed idea of selling face masks and lanyards through the online store. First Coast Graffics will do the printing. Discussed different options for design that was sent to everyone to look at. The group as a whole seemed to like the #2 option. It was suggested that we could sell the face masks and lanyards separately to create more opportunity for profit. Voted to add masks and lanyards to the spirit wear line item on the budget. Stacey O'Keefe motioned. Veronica Pierola Seconded it. All in favor.
- Teacher Grants- K-5th had \$3,000.00 allowed to those grants. Discussed procedure for distribution. Teachers have to submit request, Dr. R has to approve, and the PTO gives approval for distribution. Discussed how much we were willing to allot this year for teacher grants. It was agreed there should be a deadline per quarter to get requests in for order and overall stricter deadlines.
- Budget as a whole- The budget was gone over line by line for review. It was suggested to mirror current budget as is and just be flexible as the year goes forward since we don't know what the year will hold. Lynn Kruse will come up with proposed budget after speaking to Dr. R. about a few changes then bring it back to be voted on.

Ozzy Trevino left meeting at 2:19pm

Lynn Kruse left meeting at 2:24pm

Online Store

- We have no payment abilities for our online store currently. PT office doesn't allow PayPal anymore. Stripe is charging a percent and a flat amount to each order which drastically reduces our profit. Discussed using a third-party store front to accept payment.

Meeting Minutes

- Approved minutes from May and July. Shauna Smalling asked about her motion and seconded motion from July. Had her noted as doing both. Lynn Kruse motioned to approve July pending correction, Kristen Diaz seconded the motion, all were in favor. Shauna Smalling motioned to approve May minutes, Ozzy Trevino Seconded the motion. May was approved.

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Amending By-Laws

- Asked if anyone has issues with suggested amendments to please voice them now so we can amend by Sept 2 meeting. No concerns voiced.

Membership

- Discussed the need to submit something in writing to Dr. R.
- Need to do something to spark interest in the PTO to gain new membership.
- Suggestions were- Membership fee, more teacher involvement to help with recruitment of parents who already seem to have a desire to be involved in the school, creating a room parent PTO representative.
- It was decided to focus more on membership this year and not as much on involvement. Suggested doing a raffle to spark interest and keep people involved.

Calendar of Events

- Discussed having a drawing quarterly for the parking spot. Kick off for the drawing would be Sept 8th. Tickets are \$1 each. Drawing would be Sept 18th.
- Suggested to do a monthly theme, perhaps Dr. Seuss. for example first theme could be post a pic of your new back to school routine
- Restaurant night suggested. Designated night with a restaurant where a percentage of the bill is donated to our school.
- Looking into PDQ cards to sell. Will have Kelly reach out on this for us.
- Fun Run- Suggested doing in smaller groups, perhaps by class instead of by grade. Set weeks of October 19th and the 23rd for fun run. Will get with Dr. R. for approval on if we can still do it in a smaller group setting.
- Suggested a Read-a-thon fundraiser
- Suggested Pumpkin Carving Contest. Would post pictures of pumpkins on Facebook.

Stacey O'Keefe left meeting at 3:00pm.

- Shauna Smalling will talk to Dr, Reichenberg on August 11, 2020 to see if it should be held virtually or in person, or both FundRun on August 11
- Microsoft teams was mentioned to be an option for the virtual PTO meetings vs Zoom.
- Cheddar Up was mentioned as an online store option.

Adjourned at 3:09 p.m.