

FEBRUARY MEETING MINUTES

DATE: Thursday, February 4th,

TIME: 4:30pm

LOCATION: Virtual Conference Call



Attendees: Chrissy Tarpey, Kim McKeller, Shauna Smalling, Stacey O'Keefe, Ozzy Trevino, Rebecca Trevino, Kristen Diaz, Dr. Reichenberg, Donna McGill, Carrie Gaslin, Noelle Lees, Sarah Kruse, Carrie Miller

AGENDA ITEMS

Meeting called to order at 4:32 p.m.

Meeting Minutes

- January meeting minutes brought up for approval. No changes needed. Shauna Smalling motioned to approve, and Kristen Diaz seconded.

Budget

- The current balance in the PTO fund as of 12/31/2020 is \$50,181.60. It is unsure if this includes the deposit from the fund run. The January budget has not yet been balanced.
- We have a line item for the holiday shop. Nothing Bundt Cakes and Valentines Candy Gram money will be going into the holiday shop line item.

Fund Raising

- Poppin Box Fundraiser- At this time we have 289 orders. 2/5 is the last day to order.
- Royal Hawk Parking Spot- \$748 has been raised so far in third quarter. A total of \$1533.00 has been raised this school year.

Events

- We have 3 entries for the virtual snowman building contest. The date has been extended. 1st grade, 2nd grade, and 4th grade all have one entry. The winner will win a \$5 Brusters gift card.

Spirit Wear

- The sale of the spirit wear was extended through this weekend.
- We received an email from someone who made a spirit wear order and then never received their order. The PTO will cover the cost to replace the items.

Proposal from Dr. Reichenberg

- Dr. Reichenberg requested for privacy screening for the playground that faces the road by parent pickup. The screens are 6'x50' and we would need a total of 4 screens at a total of \$196.00.
- She also mentioned they would like to update the ipads currently being used in K-2nd grade. They are currently using generation 1 and 2 ipads. The iPad Air Silvers are \$399.00 each and would be \$3940.00 for a 10 pack as well as protective covers that are \$14.99 each. SAC has agreed to pay for 13 and the request is for the PTO to cover an additional 20 ipads. That amount would be \$7880.00. This is a discounted rate by buying in bulk.

FEBRUARY MEETING MINUTES

- Rebecca discussed different areas on the budget that were currently not being used that would could take money from to fund the ipads. She also asked if we couldn't purchase all 20 would we still get the discounted rate if we only bought 10. Dr. R said yes, the price is per pack of 10. Chrissy reminded the board that there has to be a set line item that matches what the money is being used for. You can't just pull money from various line items to pay for something.

Nominating Committee

- Kristen and Stacey are willing to be President and 1st Vice President. The nominations will be posted in March with a vote happening in April.

Fund Run Breakdown of Funds Raised

- Chrissy has not dispersed any money from the fund run yet. 10% of the earnings go back to the grade levels. Money will be dispersed to each grade at the conclusion of this meeting if there is no objection. Each grade earned as follows:

Grade	Total Earned/Amount they Keep
PreK	\$450/ \$45
Kindergarten	\$5,945/ \$594.50
First	\$5,345/ \$534.50
Second	\$6,115/ \$611.50
Third	\$4,030/ \$403
Fourth	\$3,740/ \$374
Fifth	\$4,060/ \$406

- Additional money spent was \$78 for popsicle parties, \$509.10 for small prizes, \$42 for Pizza party, and \$598.45 for gift cards. The total profit was \$22,161.15. This amount will go towards next year's budget.
- Kim Asked if PE or Art or Music would get any of those funds. Usually we have volunteers to help with this event but this year due to Covid, teachers and staff had to do a lot of the set up and work. Chrissy suggested a vote to give \$100 total to both PE coaches since they did the majority of the hands-on work for the fund run. Kim seconded the motion.
- This money would be treated like grant money. For the record, Coach Vance has used all of his grant money and Coach Mecke has not used any.
- Ozzy suggested a larger amount to give to the coaches but that was not agreed upon. Stacey suggested we give them \$100 each as a thank you for hosting the fund run. Stacey motioned, Rebecca seconded. All in favor, approved.

Yearbook

- Chrissy asked for the pictures of all members of the board for the yearbook. Rebecca suggested instead of pictures of the board we post some of the events we have done and document all the things the PTO has donated and done for the school and the teachers. Chrissy mentioned that she already planned on doing that in addition to pictures of the board members.

FEBRUARY MEETING MINUTES

Calendar of Events

- There is nothing going forward on the Calendar of events. Tuesday February 16th Kim is working on a food truck night at the school and working on getting approval to go forward with it. There is no plan of the PTO making any money off of the food truck event. It is a “just because” type of event.
- An idea from Chrissy was suggested to bag two individual packs of smarties, costing us only .30 cents per bag and adding a cute little tag and catch phrase. This could be done before everyone is out for spring break. Rebecca suggested that the money might be better spent on other things for the classrooms.

End of Year Teacher Luncheon/Teacher Appreciation Week/5th Grade Celebration

- Rebecca will head up 5th grade celebration committee for this year as well as Teacher appreciation week.

PTO Meeting Date/Time

- Due to our meetings being the first week of the month we are having trouble getting the treasurers report in time for those meetings. With that in mind, the next meeting will be on March 11th at 4:30pm.

Miscellaneous

- Noelle Lees suggested looking into Charleston Wrap as another fundraiser option. They sell wrapping paper, candles, home goods, etc. Shauna liked the idea and will look into it as an option.
- Kim McKeller was named volunteer of the year, Lynne Kruse was named Senior volunteer of the year, and Emma Wiley was named youth volunteer of the year. They will be recognized April 22nd.
- Sarah Kruse won the Starbucks gift card for parent attendance.
- Donna McGill expressed gratitude for all the PTO is doing this year.

Rebecca motioned to adjourn at 5:43pm and Stacey seconded it.