

JULY MEETING MINUTES

DATE: Saturday, July 24th

TIME: 9:00am

LOCATION: Kristen Diaz's Home



Attendees: Stacey O'Keefe (VP of Social Events), Ozzy Trevino (VP of Fundraising), Rebecca Trevino (Treasurer), Kristen Diaz (President), Shauna Smalling (Corresponding Secretary), Kathleen Newman (Recording Secretary) Kerri Brown (Membership Chair), Sarah Kruse (Volunteer Coordinator) and Cece Fleck (Parliamentarian).

AGENDA ITEMS: Approval of PTO Committee Chairs, Calendar, Budget Review, Teacher Planning Week Lunch, Spirit Wear, Meet the Teacher, Membership Fees, Back to School Bash.

Meeting called to order at 9:05 a.m.

Meeting Minutes

- Minutes from May meeting motioned for approval by Rebecca. Seconded by Sarah. Approved.

Approval of PTO Committee Chairs

Business Partner Chair – Kelly Crouse
Co-Business Partner Chair – Kristen Brewer
Membership Chair – Kerri Brown
Public Relations – Kim McKeller
Volunteer Coordinator Chair – Sarah Kruse
Holiday Shop Chair – Sommer Dolce

*Newsletter will be done Quarterly. Ozzy would like to approve all website graphics.

2021-2022 School Year Calendar

- Attached with notes and approved.

Treasury Report

\$63,578.00 is the current account balance. Line items on budget reviewed, adjusted and approved. Total budget for the 2021-2022 school year is \$35,300.00 this includes a budgeted amount of \$100.00 income for use of Amazon Smile. Items deleted from the budget include, Gator Bowl Tickets, PDQ Gift cards, Art to Remember, Kitchen supplies/Playground Equipment, Physical Fitness Awards, Raz Kids, IXL and Brian Pop. Items adjusted include Planners \$3,000.00 to \$3,100.00 (we will get PTO Stickers to put on each planner). Art Show and Ice Cream event \$1,000.00 to \$1,500.00. Back To School Bash \$100.00 to \$2000.00. We will be able to have the Bash this year and that is the reason for the increase. Teacher/Staff Appreciate \$1,200.00 to \$2,000.00 with something for the Teachers Quarterly. Grandparents Breakfast \$750.00 to \$1,000.00, this event will be over the course of 3 days. Spring Fling will be a dance for the 4th and 5th graders increase from \$600.00 to \$1000.00.

We have an invoice for \$2768.00 for the planners and \$1250.00 requested for laptop carts.

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Teacher Planning Week Lunch

- Thursday August 12. Tidbits approved. Kristen coordinate and will check on bottled water supplies.

Spirit Wear

- Kids shirts will be \$18.00 and Adult shirts are \$20.00. We will sell at Meet the Teacher and try to have a Venmo account for sales. New designs are on the Facebook Page.

Meet The Teacher

- We will man a table to sell Spirit Wear and advertise for Parent involvement in the PTO.

Membership Fees

- PTOs usually have a membership fee, and we discussed the possibility of implementing a fee this year. A fee was not approved. We would like more parent involvement.

Back To School Bash

- Outside at the school on August 27 from 5:00-6:00- for K-2nd grade and 5:00-7:00 for 3rd-5th grade. Stacey O'Keefe will chair the committee to plan for the Bash.

Meeting adjourned at 11:00am

Hickory Creek PTO 2021/2022 Event Calendar

August

- 8/3 Meet the Principal 9:00-11:00 am at the Rivertown Publix
- 8/12 Teacher/Staff Grab & Go Lunch
- 8/12 VPK & Kindergarten Meet the Teacher 5:00-6:00
- 8/13 Meet the Teacher – Staggered 8:00-11:30
- 8/16 First Day of School
- 8/27 Back to School Bash 5-6 p.m. (K-2nd) 5-7 p.m. (3rd-5th)
*Chair for Back to School Bash is Stacey O’Keefe

September

- 9/13 PTO Meeting 8:45 a.m. (Microsoft Teams and in person at the school)
- TBD Open House (probably the week of Labor Day)

October

- 10/4 PTO Meeting 8:45 a.m.
- 10/25-29 Fund Run
*Chair for Fund Run Ozzy Trevino

November

- 11/1 PTO Meeting 8:45 a.m.
- 11/23 Pies for Staff

December

- 12/6 PTO Meeting 8:45 a.m.
- 12/13-17 Holiday Shop

January

- 1/10 PTO Meeting 8:45 a.m.

February

- 2/2 PTO Meeting 8:45 a.m.

March

- 3/7 PTO Meeting 8:45 a.m.
- 3/7-11 Grandparents Breakfast over 3 mornings

April

- 4/4 PTO Meeting 8:45 a.m.
- TBD 4th and 5th Grades Spring Dance

May

- 5/2 PTO Meeting 8:45 a.m.
- 5/2-5 Teacher Appreciation Week * Chair Rebecca Trevino
- TBD School Musical
- TBD Art Show & Ice Cream Social * Inquire with the Art Teacher
- TBD 5th Grade Celebration